**Lung biobank tissue request form:**

Applicants should submit their request by e-mail to the addresses above. The request should outline their proposed study in the format below:

Date:

Project title:

**Principal Investigator:**

**Institution:**

**Ethics certification:**

**Project Description and goals:**

**Requested samples for the study:**

**Next steps of the review process:** Your application will then be assessed by the biobank director and HLI lung registry advocacy board. Internal applicants can present their proposed project in the weekly structure/function research meeting. Final decisions about access will be made on the basis of the scientific merit of the proposed research and availability of tissue.

Once the biobank team approve your application, a Material Transfer Agreement (MTA) will be sent to you. Investigators will be required to submit signed MTA and any required import permits (where needed) before specimens are shipped for approved requests.

Once both parties, (end user and biobank director), have signed the MTA, the lung registry biobank will authorize release of tissue and any required anonymized data to you.

HLI lung registry tissues are provided on the basis that tissue costs are zero, whilst costs incurred by biobanking team in performing the collection process and maintaining the bank facilities will be recovered from the end users.  A breakdown of these charges will be provided as part of the review process.

For any future publication from the data generated from requested biobank tissue samples, we would like your group to acknowledge the UBC-James Hogg Lung Registry with authorship, and the biobank are required to read and provide comments on the manuscript before submission.